

## INSTRUCTIONS

### Notice

1. In terms of the provisions of the Companies Act, 2013 (“Act”), read with the relevant Rules made thereunder, the First Call Notice is being sent in electronic mode to members whose e-mail address is registered with the Company or the Depository Participant(s), unless the members have registered their request for the hard copy of the same. The First Call Notice along with the detailed instructions and payment slip are also available on the Company’s website viz. [www.satincare.com](http://www.satincare.com). Physical copy of the First Call Notice along with the detailed instructions and payment slip are being sent to those members:
  - a) who have not registered their e-mail address with the Company or Depository Participant(s); or
  - b) who have specifically registered their request for the hard copy of the same.
2. All capitalized terms not defined herein would have the same meaning as attributed to it in the Letter of Offer dated August 4, 2020 (“LoF”).

### Payment Instructions

3. Please note that:
  - a) cash payment shall not be accepted.
  - b) no part payment would be accepted and part payment would be treated as non-payment which shall render the partly paid-up shares, including the amount already paid thereon, liable to be forfeited in accordance with the provisions of the Act and the LoF.
  - c) payments made using third party bank accounts are liable to be rejected and the Company, Lead Manager and the Registrar shall rely on the self-certification of the transaction in this regard.
    - a) **Through Physical/Online ASBA**  
Shareholders may pay the first call money by:
      - i. Online: Website of the SCSBs
      - ii. Physical: Submitting a physical Application Form (enclosed here) to the Designated Branch of the SCSB call money payable on the first call Notice in their respective ASBA Accounts.
    - b) **For payment through 3-in-1 Account**
      - i. In accordance with the SEBI circular no. SEBI/HO/CFD/DIL1/CIR/238/2020 dated December 8, 2020, shareholders can also make a call money payment by using facility of linked online trading-demat-bank account (3-in-1 type accounts), provided by some of the brokers.
      - ii. Shareholders must log into their demat account and choose the name of the company ‘SATIN CREDITCARE NETWORK LIMITED’ click on the option to ‘Make Call Money Payment’ and proceed accordingly.
      - iii. Shareholders are requested to check with their respective brokers for exact process to be followed.
      - iv. Shareholders to note that this payment method can be used only if the concerned broker has made this facility available to their customer. The Company, Lead Manager or Registrar will not be responsible for non-availability of this payment method to the shareholders.
    - c) **Payment through Cheque/Demand Draft**
      - i. Shareholders are requested to send the payment slip along with cheque/demand draft made payable to:

For Residential Shareholders	Satin Creditcare Network Ltd Partly Paid-up Shares first call money A/c – R
For Non-Residential Shareholders	Satin Creditcare Network Ltd Partly Paid-up Shares first call money A/c – NR
      - ii. The payment slip is enclosed herewith.
      - iii. The shareholder must state the following details in the payment slip:
        - a. Full Name of the Sole/First Joint Applicant;
        - b. First Call Notice No.;

- c. DP ID No./ Client ID No.; and
  - d. No. of partly paid equity shares.
- iv. The payment slip along with the amount payable by cheque or demand draft must be presented at IndusInd Bank Limited branches at the following locations on or before Wednesday, March 17, 2021:

<b>For Resident Shareholders</b>	<b>Ahmedabad:</b> World Business House, M. G. Road Nr. Parimal Garden, Ellis Bridge Ahmedabad - 380 006; <b>BANGALORE:</b> Ground Floor, Centenary Building, No. 28, M. G. Road, Bangalore - 560 001; <b>Chennai:</b> No.3 Village Road Nungambakkam, Chennai - 600 034; <b>Gurugram:</b> Block A, Sushant Lok, Phase I, Tower B, First India Place, Gr. Floor, Mehrauli - Gurugram Road, Gurugram 122002, Haryana; <b>Hyderabad:</b> H.No.8-2-277/3 & 3A, Laxmi Plaza, Road No. 3, Banjara Hills, Hyderabad – 500 034; <b>Indore:</b> Industry House 15 Agra Mumbai Road, Old Palasia, Indore - 452 001; <b>Jaipur:</b> Sangam Complex, Gr. Flr. Church Road, Jaipur 302 001; <b>Kolkata:</b> Savitri Towers, 3A, Upper Wood Street, Kolkata – 700 017; <b>Lucknow:</b> Ground Floor, HT House 25, Ashok Marg, Lucknow – 226001; <b>New Delhi:</b> Dr. Gopal Das Bhawan 28, Barakhamba Road, New Delhi - 110 001; <b>Pune:</b> 2401, Gen. Thimmayya Rd. (Cantonment), Pune - 411 001; <b>Surat:</b> G-2, Empire State Bldg., Near Udhana Darwaja, Ring Road, Surat 395 002; <b>Mumbai:</b> Opera House; IndusInd House, 425, Dadasaheb Bhadkamkar Marg, Mumbai - 400 004
<b>For Non-Resident Shareholders</b>	<b>Mumbai: Opera House,</b> IndusInd House, 425, Dadasaheb Bhadkamkar Marg, Mumbai - 400 004

- v. Shareholders residing at a place in locations wherein the ASBA facility or Bank's collection centers are not available should send their call money along with the completed acknowledgement slip by registered post/speed post at the office of the Registrar to the Issue: **Link Intime India Private Limited, (Unit: Satin Creditcare Network Limited – 1<sup>st</sup> Call Money), C-101, 247 Park, LBS Marg, Vikhroli [West], Mumbai- 400083, Maharashtra, India, Tel No.: +91-22-4918 6200**, stating the requisite details along with Cheque/Demand Draft payable at Mumbai, so that the same are received on or before last date of payment of First call money i.e. Wednesday, March 17, 2021.
- vi. Cheque / Demand Draft should be drawn on any banks including Co-operative Bank which is situated at and is a member or a sub-member of the Bankers' Clearing House located at the Centre where this Call Notice is presented. Outstation Cheques / Bank Drafts, Money Orders and Postal Orders will not be accepted. No post-dated cheque will be accepted and is liable to be rejected.
- vii. After the last date of payment, i.e. Wednesday, March 17, 2021, Bank branches at the aforesaid locations will not accept any Call money payment. Through cheque/ demand draft such call money payment along with interest at the rate of 10 percent per annum for the delayed period should be submitted/sent by registered post/speed post, unless presented personally, to the office of the Registrar to the Issue at the address given in instruction 10 below.
- viii. The Company will not be liable for any delayed receipt and reserves the right to reject such delayed receipts unless accompanied with applicable interest payment.
- ix. Payment slip should be complete in all respects. The payment slip found incomplete with regard to any of the particulars required to be given therein are liable to be rejected.

#### **Non- Payment**

- 4. Failure to pay the first call money, as aforesaid shall render the Partly Paid-up Equity Shares, including the amount already paid thereon, liable to be forfeited in accordance with the Act and the LoF.

#### **Other Information**

- 5. The ISIN IN9836B01015 representing Partly Paid-up Equity Shares of ₹ 10/- each (₹ 2.50/- paid-up) has been suspended by BSE Limited and National Stock Exchange of India Limited on February 23, 2021.

6. The process of corporate action for converting the Partly Paid-up Equity Shares of ₹ 10/- each (₹ 2.50/- paid-up) to Partly Paid-up Equity Shares of ₹ 10 each (₹ 7.50/- paid-up) to the Investors' demat accounts under ISIN IN9836B01023, allotted by the National Securities Depository Limited/ Central Depository Services (India) Limited, is estimated to be completed within 2-3 weeks from the last date of payment of the first call money stipulated under this notice.
7. Upon completion of the corporate action, the Partly Paid-up Equity Shares of ₹ 10/- each (₹ 2.50/- paid-up) shall be converted into Partly Paid-up Equity Shares of ₹ 10/- each (₹ 7.50/- paid-up) and would be credited to ISIN IN9836B01023 allotted by the National Securities Depository Limited/ Central Depository Services (India) Limited.
8. In case of non-receipt of the first call money notice, shareholders can request by e-mail or letter, for the duplicate call money notice to the Registrar, or may also download the same from the Company's website: [www.satincare.com](http://www.satincare.com) or the Registrar's website: [www.linkintime.co.in](http://www.linkintime.co.in). In such a case, however, the shareholder has to fill the DP & Client ID, number of partly paid-up equity shares held and amount payable towards the first call money.
9. The shareholder must mention his/her PAN number allotted under the Income Tax Act, 1961.
10. All correspondence in this regard may be addressed to:

**Link Intime India Private Limited**

**[Unit: Satin Creditcare Network Limited – 1<sup>st</sup> Call Money]**

C-101, 247 Park, LBS Marg, Vikhroli [West], Mumbai- 400083, Maharashtra, India

Telephone: + 91-22-4918 6200; + 91-22-4918 6195;

E-mail: [satin.call1@linkintime.co.in](mailto:satin.call1@linkintime.co.in)

Contact person: Mr. Sumeet Deshpande

Website: [www.linkintime.co.in](http://www.linkintime.co.in)

SEBI registration number: INR000004058